# VISITOR HALL EVENT SPACE

## A TIMELESS VENUE FOR YOUR MODERN CELEBRATION

This breathtaking gallery is our primary event space. When you host an event in our Visitor Hall, your guests will be seated among a selection of the Museum's most iconic specimens—including "Happy" the Jurassic sauropod. This grand reception area will bring the "wow" factor to your event.





## **VISITOR HALL**

AVAILABLE FOR EVENING EVENTS

#### **ROOM FEATURES**

Visitor Hall: 14,000 sq. ft.

Floor-to-ceiling windows overlooking

Thelma and Kent H. Smith Environmental Courtyard

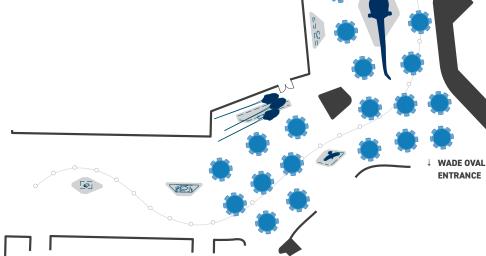
#### **GUEST CAPACITY**

Banquet: 250 Reception: 600

#### **PRICING**

#### **FEE STRUCTURE BASED ON NUMBER OF GUESTS**

	FRI/SAT:	SUN-THURS:
10-100 GUESTS	\$5,500	\$5,000
101-250 GUESTS	\$7,000	\$6,500
251-600 GUESTS	\$8,500	\$7,500
601+ GUEST	\$10,000	\$9,000



← COURTYARD

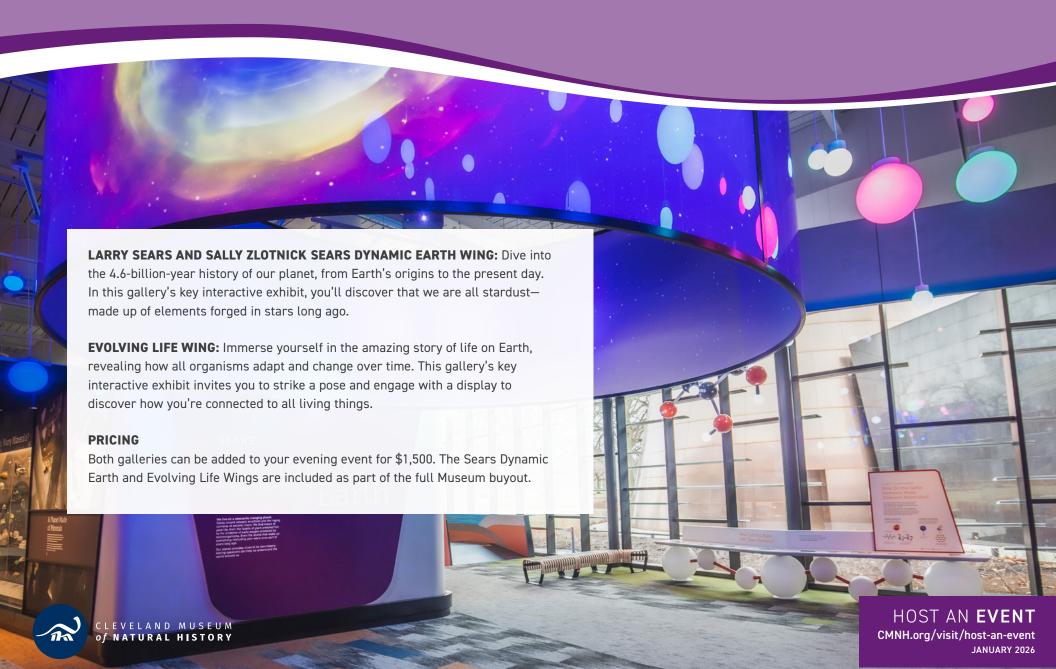


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**JANUARY 2026** 

† GARAGE

## **EXHIBIT GALLERIES**





# THELMA AND KENT H. SMITH ENVIRONMENTAL COURTYARD

The newly redesigned Smith Environmental Courtyard provides a beautiful outdoor setting for your corporate or social event. This lighted space includes a stone-paved terrace, a water feature, and pathways showcasing native plants.

#### **GUEST CAPACITY**

Banquet: 120

Reception: 250

Theater: 150

#### **PRICING**

Smith Environmental Courtyard can be added to your evening event for \$500.

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## **MURCH AUDITORIUM**

The Murch Auditorium can accommodate up to 440 guests. Ideal for corporate programs, lectures, screenings, and performances, it is equipped with a 160" x 284" screen, a projector, lighting, and optimal acoustics.

#### **ROOM FEATURES**

Screen format: 16:9

Stage size: 27'2" D x 48'2" W

The entrance is located off the Visitor Hall.

Rental fees include screen, lectern, LCD projector,

and up to four handheld microphones.

#### **GUEST CAPACITY**

Auditorium: 440

#### **PRICING**

#### **DAYTIME RENTAL FEE**

Half-day (8am-noon / 1-5pm): \$1,500

Full day (9am-5pm): \$2,500

Museum AV technician required at \$89/hour (four-hour minimum). Additional fees for rehearsal, tech screening, recording, livestreaming, etc. may apply. Please contact Event Manager for pricing.

#### **EVENING RENTAL FEE: \$4,000**

Includes access to Visitor Hall 30 minutes prior to the start of the program and 30 minutes after the end of the event. This does not include access to other galleries/exhibits.

Murch Auditorium may be added to an evening event for \$500.

AV tech rates will apply.



### NATHAN AND FANNYE SHAFRAN

## PLANETARIUM

Explore the night sky through an awe-inspiring astronomy presentation in the Shafran Planetarium. Our astronomers will lead you through an immersive experience designed to stimulate the imagination as you travel the galaxies and discover your place in the Universe.

#### **ROOM FEATURES**

1,200 sq. ft.

40-foot dome

Full-dome video:

Digistar 6 digital planetarium system

#### **GUEST CAPACITY**

Banquet: 72

Theater: 98

#### **PRICING**

#### **EVENING RENTAL FEE**

Sunday-Thursday: \$4,500

Three-hour event

#### ADD A PRIVATE PLANETARIUM SHOW TO YOUR EVENT.

See what the night sky would look like without the interference of weather, pollution, or city lights. Your guests will enjoy an interactive live experience as an astronomer guides you through the outer reaches of the Solar System. **\$900/hour** In addition, the planetarium can be reserved for private dinners and receptions.





## **CORNING**GALLERY

Gather your group in the newly renovated Corning Gallery, overlooking the beautiful Thelma and Kent H. Smith Environmental Courtyard. Corning Gallery is perfect for your corporate or social celebration.

#### **ROOM FEATURES**

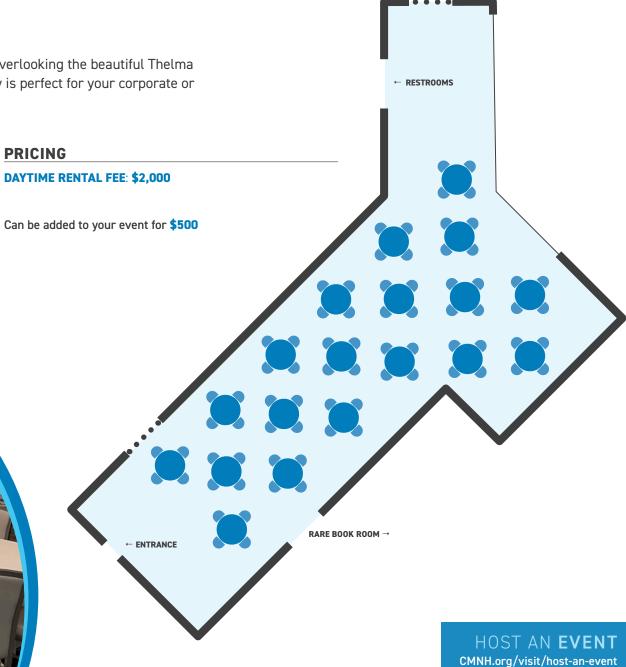
2,200 sq. ft.

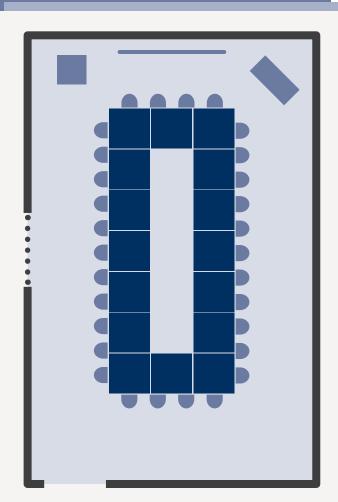
Light-filled windows overlooking Smith Environmental Courtyard

#### **GUEST CAPACITY**

Banquet: 120 Reception: 150







#### **BOARDROOM**

1,094 sq. ft.
16 (4' x 4') TABLES
30 CONFERENCE CHAIRS
ONE POWERED LECTERN
AUDIOVISUAL CAPABILITIES
DESIGNED TO BE FLEXIBLE AND
RECONFIGURABLE

## RARE BOOK ROOM

Host your next business meeting in an environment that fosters innovative thinking and creativity! The Rare Book Room is equipped with audiovisual capabilities to meet all of your event needs.

#### **ROOM FEATURES**

1,094 sq. ft.

86" Clear Touch interactive display with onboard computer and Wi-Fi wireless connection for screen sharing

K-array Rail speakers and ceiling microphones for in-room voice lift and telephone connectivity

Modular conference tables wth electrical access

Complimentary high-speed wireless network

#### **GUEST CAPACITY**

Banquet: 60

Boardroom: 30

Theater: 100

#### **PRICING**

**DAYTIME RENTAL FEE: \$1,000** 





## **CLASSROOMS**

## A or B

The meeting rooms on our lower level function as creative learning spaces for children and adults alike. Each room is fully equipped with state-of-theart audiovisual technology.

#### **ROOM FEATURES**

1,100 sq. ft.

86" Clear Touch interactive display with onboard computer and Wi-Fi wireless connection for screen sharing

K-array Rail speakers and ceiling microphones for in-room voice lift and telephone connectivity

Modular conference tables wth electrical access

Complimentary high-speed wireless network

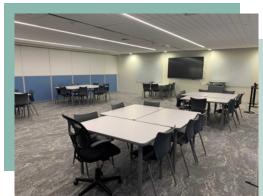
#### **GUEST CAPACITY**

Classroom: 32

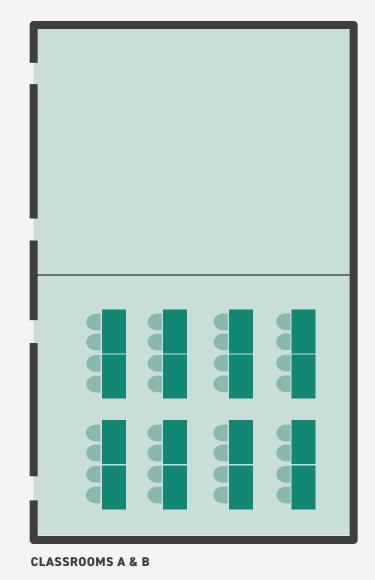
Boardroom: 32

#### **PRICING**

DAYTIME RENTAL FEE: \$800 per classroom







1,100 sq. ft.

16 (4' x 4') TABLES

**32 CONFERENCE CHAIRS** 



## **ATRIUM & TERRACE**

## ON WADE OVAL

The atrium is the perfect location for a small social gathering or corporate get-together. Flexible seating arrangements and patio access create a unique and engaging space for entertaining. Make the experience truly memorable and add a private planetarium show to your event.

#### **ROOM FEATURES**

**PRICING** 

Atrium: 860 sq. ft.

**DAYTIME RENTAL FEE: \$1,500** 

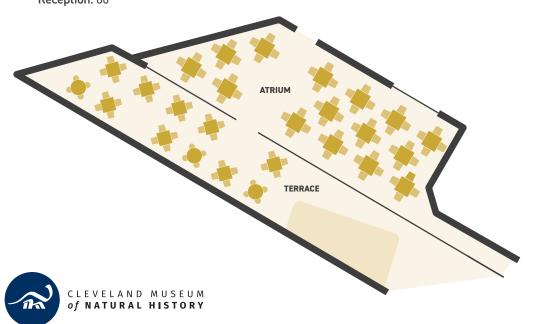
Patio: 900 sq. ft.

Floor-to-ceiling windows overlooking Wade Oval

Flexible seating

#### **GUEST CAPACITY**

Banquet: 60 Conference: 24 Reception: 80





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## **ADDITIONAL EXHIBITS** AND EXPERIENCES

RENTING THE MUSEUM AFTER HOURS IS BASED ON PRICING OF THE VISITOR HALL. ADDITIONAL GALLERIES AND EXPERIENCES CAN BE ADDED TO CREATE A TRULY UNIQUE AND MEMORABLE EVENT.

#### RALPH PERKINS II WILDLIFE CENTER & WOODS GARDEN—PRESENTED BY KEYBANK \$900

Stroll along soaring walkways while sipping cocktails and enjoying stunning views of Ohio wildlife. Featuring native plants and animals, this outdoor extension of the Museum is perfect for pre-function receptions. Open until dusk.

#### **LIVE ANIMAL ENCOUNTER \$400/hour**

Get up close and personal with several of our feathered, furry, and scaly friends. Wildlife specialists will be on hand during the first hour of your event for guests to meet and greet the Museum's animals.

#### PRIVATE PLANETARIUM SHOW WITH ASTRONOMER \$900/hour

Take a tour of the galaxies and enjoy an interactive experience with a Museum astronomer. Ask your Event Manager about customizing the program with photos or your company logo.

#### THELMA AND KENT H. SMITH ENVIRONMENTAL COURTYARD \$500

Adjacent to the Visitor Hall, the Smith Environmental Courtyard provides a beautiful outdoor setting.

#### **CORNING GALLERY \$500**

This balcony area overlooking the Smith Environmental Courtyard is perfect for pre-event gatherings or VIP receptions.

#### **MURCH AUDITORIUM \$500**

This space seats 440. Price includes AV equipment: screen, projector, podium, and microphone. AV technician rates will apply.

#### **EXHIBIT GALLERIES \$1,500**

Galleries will be open for your guest to explore. Food and drink are prohibited.

#### **FULL MUSEUM BUYOUT**

A full museum buyout can be quoted upon request. Please inquire with a sales representative for details and pricing.







## FREQUENTLY ASKED QUESTIONS

#### CONTACT

Private events team | events@cmnh.org

#### **HOW DO I PLAN MY EVENT AT THE MUSEUM?**

Please contact us directly at **events@cmnh.org** or by filling out the inquiry form on cmnh.org. Our events team will be happy to check dates for availability and assist you with all your event-planning needs.

#### **HOW MUCH DOES IT COST TO HOST AN EVENT AT THE MUSEUM?**

The rental rate is based on the price of the Visitor Hall and varies based on number of guests. Some of the smaller spaces are available for weekday rental. Please contact the Event Manager for details.

#### WHAT IS INCLUDED IN THE RENTAL FEE?

Fees include basic-level security, housekeeping, Event Manager, tables, and chairs. For events with 500+ guests, additional security will be required. Museum security is charged at \$30/hour with a four-hour minimum.

#### WHAT TYPES OF EVENTS CAN BE HOSTED AT THE MUSEUM?

The Museum hosts all types of events, including but not limited to dinners, receptions, meetings, performances, weddings, galas, award ceremonies, presentations, film shoots, product launches, shareholder meetings, book signings, etc.

We're open to ideas and concepts, so please contact us to discuss your event.

#### WHEN CAN MY EVENT START AND END?

The Museum is open daily until 5pm; private events can start as early as 6pm. Please note that events do not extend beyond 12am and bar service will end one half-hour prior to the event end time.

#### **CAN I HOST AN EVENT DURING MUSEUM HOURS?**

Murch Auditorium, Rare Book Room, Atrium, Corning Gallery, and classrooms are available for rental during the daytime. If you would like to include admission to the daytime rental, please ask about our group rates.

#### WHERE DO GUESTS PARK?

Parking is available in the secure Museum parking garage, located on Wade Oval Drive. For events that take place after hours, parking is included in the rental fee. For daytime events, the fee is a flat \$12 rate. Valet can be arranged for an additional charge. Please inquire with Event Manager for a quote.

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JANUARY 2026

## FREQUENTLY ASKED QUESTIONS

#### CONTACT

#### Private events team | events@cmnh.org

#### **HOW DO I ARRANGE FOR CATERING?**

The Museum is proud to partner with Levy, a full-service catering company. As our exclusive food and beverage partner, Levy will provide a Catering Manager to work directly with you. A separate catering contract must be finalized 30 days in advance of the scheduled event.

#### **CAN I BRING IN MY OWN ALCOHOL?**

Our exclusive food and beverage partner, Levy, operates a full liquor license; all alcoholic beverages must be purchased through Levy. Please contact Levy Catering Manager for selections and pricing.

#### **CAN I PROVIDE MY OWN ENTERTAINMENT?**

Yes. We require that all entertainment supply us with proof of liability insurance, and we reserve the right to approve or disapprove any entertainment offered at special events to ensure the protection of our collections. All outside contractors must be submitted to the Event Manager three weeks in advance of the event. The Museum prohibits any form of gambling, firearms, live animals, open flame, and machines that produce fog, smoke, or mist.

#### **DOES THE MUSEUM HAVE AUDIOVISUAL EQUIPMENT?**

AV equipment can be set up in the galleries. An AV technician is required. Please contact the Event Manager for pricing schedule.

#### WHAT IS YOUR POLICY ON DEPOSITS AND PAYMENTS?

In order to reserve a date, we require a signed Rental Agreement and deposit equal to 50% of the rental rate. This amount is applied to your final bill. The remainder of the rental rate, plus any additional fees, are due one week prior to the scheduled event date. Checks can be written to the Cleveland Museum of Natural History. For your convenience, we also accept Visa, MasterCard, and American Express.

Please note that deposits are nonrefundable.

#### DO YOU OFFER DISCOUNTS TO NONPROFIT ORGANIZATIONS?

Nonprofit/charitable organizations with a 501(c)(3) certificate are eligible for a 10% discount. Rental discounts are also available for Leadership Circle donors and institutions that partner with the Museum.

#### LIABILITY/INSURANCE

Clients hosting an event at the Museum must provide a Certificate of Liability Insurance naming the Cleveland Museum of Natural History as an additional insured no later than 60 days before the event.



## EXCLUSIVE CATERING

## **PARTNER**

We are proud to partner with Levy, whose 40+ years of culinary excellence and creativity will help bring your vision to life.



#### **PLEASE CONTACT:**

Lindsey Troup
216.696.4481 | ltroup@levyrestaurants.com
www.levyrestaurants.com



